

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
CCP METROPOLITAN DISTRICT NO. 1  
HELD  
AUGUST 2, 2024

A special meeting of the Board of Directors (“Board”) of the CCP Metropolitan District No. 1 (“District”) was convened on Friday, August 2, 2024, at 11:30 a.m. This District Board meeting was held via Zoom video/teleconference. The meeting was open to the public.

**ATTENDANCE**

**Directors present and acting:**

Cameron R. Bertron, Treasurer  
Don Stage, Assistant Secretary  
Joel Scott, Assistant Secretary

Following discussion, upon motion duly made by Director Stage, seconded by Director Scott and, upon vote, unanimously carried, the absences of Sarah Laverty and Judy Duran were excused.

**Also present were:**

Ann Finn, District Manager; Public Alliance, LLC  
Jon Hoistad, Esq.; McGeady Becher P.C.  
Margaret Henderson; CliftonLarsonAllen LLP

**ADMINISTRATIVE  
MATTERS**

**Disclosure of Potential Conflicts of Interest:** Attorney Hoistad noted a quorum was present and discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State by the statutory deadline.

**Agenda:** The Board reviewed the Agenda for the meeting.

Following discussion, upon motion duly made by Director Stage, seconded by Director Scott and, upon vote unanimously carried, the Board approved the Agenda.

**Meeting Location:** The Board entered into discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting.

Following discussion, upon motion duly made by Director Stage, seconded by Director Scott and, upon vote unanimously carried, the Board determined to conduct this meeting via Zoom video/teleconference. The Board noted that notice of this meeting and Zoom meeting information was duly posted on the District's website and the Board has not received any objections to the format or any requests that the meeting format be changed by taxpaying electors within the boundaries of the District.

**May 3, 2024 Special Meeting Minutes:** Following review, upon a motion duly made by Director Stage, seconded by Director Scott and, upon vote unanimously carried, the Board approved the Minutes of the May 3, 2024 Special Meeting.

**Public Comment:** There was no public comment.

**OPERATIONS AND MAINTENANCE** None.

**FINANCIAL MATTERS**

**Unaudited Financial Statements:** Ms. Henderson presented for the Board's review and consideration the unaudited financial statements for the period ending June 30, 2024.

Following discussion, upon a motion duly made by Director Scott, seconded by Director Stage and, upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending March 31, 2024.

**2023 Audit Exemption:** Ms. Henderson presented for the Board's review the Application for Audit Exemption for 2023.

Upon motion duly made by Director Bertron, seconded by Director Scott and, upon vote unanimously carried, the Board ratified approval and filing of the Application for Audit Exemption for 2023.

**LEGAL MATTERS**

None.

**OTHER BUSINESS**

**2024 SDA Conference:** The Board discussed the 2024 SDA Conference. There was no interest in attending from the Board.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

The foregoing record constitutes a true and correct copy of the Minutes of the above referenced meeting.

Signed by:

*Ann Finn*

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Secretary

